

Online Learning Administrative Policy Issues Checklist

#	Issue	Importance to Program Implementation High/Med/Low	STATUS		
			Initial Review	Written	Adopted/DATE
1	Needs Assessment				
2	Funding				
3	Organizational Structure				
4	Governance				
5	Home Grown or Commercial Content Provider				
6	Technical Support: Student				
7	Technical Support: Teacher				
8	Academic Support				
9	Professional Development: Teacher				
10	Class/Program Scheduling				
11	Teacher Compensation				
12	Teacher Hiring				
13	Teacher Preparation				
14	Teacher Evaluation				
15	Tuition & Cost of Classes				
16	Support Staff: Secretaries, Technology Specialists, etc.				
17	Class & Program Accreditation				
18	Assessments that are Standards Driven				
19	Class and Program Marketing				
20	Community and Public Relations				
21	Reciprocal Agreements with other Districts & Schools				
22	Distance Education Professional Standards				
23	Course Credit				
24	Course Credibility				
25	Enrollment Dates				
26	Class Load				
27	Course Load				
28	Teacher Release Time				

29	Content Ownership & Copyright				
30	Student Eligibility				
31	Prerequisites				
32	Course Completion Requirements				
33	Drop/Withdraw Policy				
34	Grading				
35	Parent Complaints				
35	Special Needs Students				
37	Plagiarism				
38	Testing				
39	Face-to-Face Requirement				
40	Mentor for Students				
41	Program Evaluation				
42	Sustained Funding				